



Ackworth Road Runners

37th Annual General Meeting
Wednesday 22nd February 2023 7.30pm
Ackworth Cricket Club

Agenda

1. Apologies for Absence

Denise Clark, Ann Rhodes

2. Minutes of the 36th AGM and Matters Arising

3. Chair's Report

4. Treasurer's Report

5. Junior Section Joint Chair's Report

6. Men's Captain's Report

7. Ladies Captain's Report

8. Revisions to Club Constitution

Amended Appendix A - Subscription rates for 2023.

9. Election of Officers:

Nominations:

- | | | |
|-------------|---------------|-------------|
| ● Chair | Chris Taylor | (unopposed) |
| ● Secretary | Steve Berry | (unopposed) |
| ● Treasurer | Stewart Haigh | (unopposed) |

10. Election of Committee:

Joe Worthington stands down from his role as Men's Captain with effect from the date of this AGM but remains on the Committee.

Chris Sharp stands down from his role as Men's Vice Captain with effect from the date of this AGM and also his role on the Committee.

Nominations:

- Nicola Thomson (Ladies Captain) (unopposed)
- Ruth Walker (Ladies Vice Captain/ARR Juniors rep.) (unopposed)
- Tom Camponi (Safeguarding Officer) (unopposed)
- Cate Allan (unopposed)
- Dave Allison (unopposed)
- Chris Field (unopposed)
- Emma Flanagan (unopposed)
- Mark Leadbeater (unopposed)
- Mel Owen (unopposed)
- Helen Wainwright (unopposed)

- David Hughes (Men's Captain)
Nominated by Joe Worthington, Seconded by Dave Allison
- Joe Worthington (Men's Vice Captain)
Nominated by Steve Berry, Seconded by Stewart Haigh
- Adam Callow (committee member)
Nominated by David Hughes, seconded by Joe Worthington

11. Motions for Consideration

Proposed subscription rates for 2024 – see Appendix B

12. Any Other Business



Ackworth Road Runners

36th Annual General Meeting

Wednesday 23rd February 2022 7.30pm

Ackworth Cricket Club

Minutes:

In attendance:

Chris Taylor (Chair), Stewart Haigh (Treasurer), Steve Berry (Secretary), Tracy Anastasiou, Donna Bailey, Debbie Barton, John Bell, Gill Bennett, Simon Bennett, Cary Bernard, Wendy Berry, Tracy Bridgett, Sarah Boylan, Ady Byrom, Tom Camponi, Emily Chatwin, Denise Clark, Dawn Collins, Katie Evans, Chris Field, Amie Gardner, Peter Grimoldby, Nicola Henshaw, Janice Hookham, Jonathan Hookham, Dave Hughes, Alison John-Baptiste, Mick Knowles, Sue Knowles, Nigel McKinnell, Amanda McKinnell, Mel Owen, Linda Selby, Chris Sharp, Georgie Sharp, Dawn Sketchley, Su Smith, Julie Swanepoel, Juri Swanepoel, Nicola Thomson, Gail Tombs, Sarah Turner, Helen Wainwright, Emma Woodall, Joe Worthington, Paul Zywicki.

13. Apologies for Absence

Vicky Cordingley, Christine Hall, Jeff Denton, Emma Flanagan, Ian Hill, Ann Rhodes, Roy Simpson, Colin Tanswell, Alan Tattersall, Ruth Walker, Pat Wood, Gail Wrangles.

14. Minutes of the 35th AGM and Matters Arising

Read and accepted as a true record:

Proposed: Peter Grimoldby

Seconded: Dawn Sketchley

There were no matters arising.

15. Chairman's Report

Chris Taylor read out his previously circulated report and thanked the Treasurer and Secretary for their work during the last year.

16. Treasurer's Report

Stewart Haigh read out his previously circulated report. He thanked Su Smith for fulfilling the role of auditing accounts and also club photographer Graham Beardsley for his excellent work during the year.

17. Junior Section Representative's Report

David Hughes (Juniors Joint Chair) read out Ruth Walker's previously circulated report.

18. Captain's Reports

Joe Worthington read out his and Jennifer Knowles' previously circulated reports.

19. Revised Club Constitution

The Secretary detailed the proposed changes to the Club Constitution. These were:

- Amended Appendix A - as agreed at 2021 AGM: Revised subscription rates for 2022.

20. Election of Officers:

Nominations:

- | | | |
|-------------|---------------|-------------|
| • Chair | Chris Taylor | (unopposed) |
| • Secretary | Steve Berry | (unopposed) |
| • Treasurer | Stewart Haigh | (unopposed) |

All duly re-elected.

21. Election of Committee:

Lesley Needham and Debbie Worthington stood down from the Committee during the course of 2021. Jenny Knowles (nee Swindell) stands down from her role as Ladies Captain with effect from the date of this AGM and also her role on the Committee. SJB thanked them for their service to the club and committee.

Tom Camponi was co-opted onto the Committee during 2021 in the role of Welfare Officer.

Nominations:

- Joe Worthington (Men's Captain) (unopposed)
- Chris Sharp (Men's Vice Captain) (unopposed)
- Ruth Walker (Ladies Vice Captain/ARR Juniors rep.) (unopposed)
- Tom Camponi (Welfare Officer) (unopposed)
- Dave Allison (unopposed)
- Mark Leadbeater (unopposed)
- Mel Owen (unopposed)
- Helen Wainwright (unopposed)
- Chris Field (unopposed)
- Emma Flanagan (unopposed)

All duly re-elected.

- Nicola Thomson (Ladies Captain)
Nominated by Emma Evans, seconded by Mark Leadbeater.
- Cate Allan (committee member)
Nominated by Melanie Owen, seconded by Amanda McKinnell.

Both duly elected.

22. Motions for Consideration

None received.

23. Any Other Business

The Secretary referred to the recent notification that the club would not receive any London Marathon Club places from the organisers in 2022 due to the massive number of deferrals arising from the cancelled 2020 event. The organisers hope to return to the normal allocation for 2023 but that will depend on deferrals from 2022.

Paul Zywicki addressed the meeting about the club's achievements since formation in 1985. He also thanked the committee and officials for their work.

Chris Sharp thanked members for taking part in Team Reggie events and passed on thanks from the Prince of Wales Hospice and Wakefield District Down's Syndrome Association for funds raised during the past year.

Tom Camponi commented on the excellent support shown to Ken Bingley's family following his passing in January.

The Secretary informed the meeting of the forthcoming new member's Q&A meeting on Tuesday March 15th.

Denise Clark suggested later training times on training times and suggested gauging interest in holding a later session. A general discussion on informal member organised runs took place.

Action: Helen Wainwright to gauge level of interest via a Facebook poll.

Mel Owen proposed an immediate vote regarding the criteria for allocating the PoW charity London Marathon place that the club has secured (awaiting confirmation). This was declined on the grounds that it had not been on the agenda and such a vote would not allow all members the opportunity to take part. The requisite 20 members subsequently called for an EGM to address this issue on 6th April 2022 at Ackworth Cricket Club at 7.30pm to enable all members to have the opportunity to vote.

Action: Secretary to arrange the EGM.

There being no other business, the Chair thanked members for attending and the meeting closed at 2055.

Chair's Report

Well at least we were back to a normal running year, without the need for virtual races and Zoom meetings (nothing wrong with Zoom meetings - if you can get on – and Jackie Weaver became an icon because of it!)

Our Winter Handicap kick started our season (another record turnout) with the Dewsbury 10K, PECO XC and Thirsk 10 following up. We even got in a trip abroad for the Malta Half/Marathon, a great time had by all – just a pity the race was cancelled for political reasons! Never mind, there'll be others.

It was nice to be back at Burntwood for our awards night – lovely meal as usual – and I think they missed us! Spring time for a coach trip to Monsal for the half marathon and a nice sunny day too, not so good weather at Goole for our joint Handicap as we had to postpone for a week.

Spencer's Dash and the Pontefract 10k kept us all on our toes with summer races looming. The Barnsley Boundary Way, Doncaster Half, Summer Handicap, Darrington 5 to name but a few and our own Priory 10K was probably the best one yet!

The Askern 10K (in place of the 10 mile) managed to go ahead, and we gave it much of our support. As a tribute to Ken Bingley, we arranged a race in his name – The Ken Bingley Memorial 10 K – held on his home turf at Frickley Country Park. A terrific evening, well supported by everyone and enjoyed – so much now that this will be an annual event.

As Autumn neared, we managed to enter three teams for the Leeds Country Way – which is no mean feat – and two days later it was our Autumn Handicap and - for some, a half marathon at the Vale of York at the weekend. We hosted a race for the YVAA which was run around the paths and trails of Fitzwilliam Country Park and which we hope to host again this year.

London Marathon weekend and well done to all those who took part – we had nine runners from the club, congratulations to them – and to their support crews. Another coach party to Scarborough for this very popular 10k. A great day out and we were lucky with the weather again.

November/December saw us at Guy Fawkes 10 mile, Dalby Dash 10k, Tadcaster 10 mile, Doncaster City 10k, PECO XC and a half marathon in Carsington. Well, that's it! A few events to mull over and not forgetting all the individual races that you ran in 2022 and one or two parkruns up n down the country, well done, keep running – stay healthy.

Chris Taylor
Chair

Treasurer's Report for year ending 31st December 2022

There was an overall 'trading' loss of £1,184.38 in 2022 as a direct consequence of increasing the stock level of club kit with purchases totalling £2362.60 and sales of £875. The need to purchase new kit was highlighted in my 2021 Year End Report.

Club membership again increased to a record level helping the club remain in a sound financial position despite a reduction in income from Club organised events. As of 31st December, we had 328 first claim members, 10 second claim, 12 social and 1 student member. Subscriptions rose from £8,025 in 2021 to £9,095, with affiliation fees rising from £4,605 to £5,029, the equivalent of 55.3% of that income. Training venue costs remained at £1,296 (14.2% of subscriptions).

Race income was mainly from the Priory 10k held in July which realised a profit of £1,244.58. A small profit of £142 came from hosting a Yorkshire Vets AA Grand Prix race. The Ken Bingley Memorial 10k produced a profit of £594.11 which has been earmarked for charitable donations in 2023.

With the easing of Covid restrictions the Annual Awards Evening was again held at the Burntwood Court Hotel. The overall cost of the event was £201.54 less than in 2021 when we held the event outside at the Cricket Club!

The Spring Handicap at Goole and the Summer Handicap with Goole as our guests cost £905.87 to cover food costs. Unfortunately, the cost of coach hire has increased significantly and with numbers travelling on it down, there was a cost of £228. Group entries to three events produced an unexpected surplus of £214.50! Committee Expenses and photography costs were largely unchanged.

Charitable fundraising activity comprised the Awards Night Raffle and Reindeer Run which together raised £976 for the Prince of Wales Hospice. This was paid over to the Hospice along with £905.50 from the Pie & Pease Evening and Reindeer Run held in 2021.

The Club's bank balance at 1 January 2022 stood at £16,022.08 and at 31st December 2021 at £11,962.36. The year-end balance includes £2,174 of Awards Night 2023 payments, £1,615.45 of 2023 subscriptions leaving net Club Funds of £8,172.91 as against £9159.58 as at 31 December 2021. Payments of £698.53 for Age Grading Medals and £300 Deposit for Burntwood Hotel (Awards Night 2023) were made prior to the year end.

One new cost arising in 2022 was the introduction of Bank Charges by Virgin Money. This equates to 35p per transaction. The first 6 months cost was £116.20, but could equate to £300 plus in 2023. A full breakdown of income and expenditure is attached. The accounts are provisional and subject to audit.

Stewart Haigh
Honorary Treasurer
January 2022

Ackworth Road Runners Income & Expenditure 2022

	Income	Expenditure
Annual Subscriptions	£9,095.00	
Kit Sales	£875.00	
Priory 10k	£7,206.10	
Ken Bingley Memorial Race	£2,024.00	
Yorkshire Vets Ackworth	387.64	
	£19,587.74	
England Athletics affiliations		£5,029.00
Hire of training venue		£1,296.00
Landtrust Licence Frickley		106.06
		£6,431.06
Priory 10k		
Rucksacks		£2,512.78
Event Timing		£1,149.60
Prizemoney		£520.00
First Aid Cover		£130.00
Venue Licence		£1,301.90
Race Licence		£30.00
Event Signage		£271.75
Event Essentials		£45.49
		£5,961.52
Ken Bingley Memorial 10k		
Towels		£814.00
Water		£33.39
Race Numbers		£99.60
Food vouchers		£37.50
Race Licence		£30.00
First Aid *		£240.00
Racebest		£175.40
		£1,429.89
Yorkshire Vets Event Ackworth		
First Aid Cover		£100.00
Food		£115.64
Race Licence		£30.00
		£245.64
Awards Evening		
Trophies		£1,638.49
Burntwood		£314.90
		£1,953.39

Communications		
	Domain name	£20.72
	Wix	£158.40
		<hr/>
		£179.12
New Kit		£2,362.60
Monsal Trail Half	£163.00	
Tadcaster 10	£31.50	
Carsington Half	£20.00	
Malta Half		£5.23
Spring Handicap		£200.00
Summer Handicap		£705.87
Yorkshire Coast 10k		£228.00
Committee Expenses		£439.74
Photography		£566.75
Curry Night		£89.70
Xmas meal		£154.11
Track Training Dorothy Hyman St		£34.00
		<hr/>
		£2,423.40
TOTALS	<hr/>	<hr/>
	£19,802.24	£20,986.62
		<hr/>
		LOSS
		-£1,184.38

NOTES

* No invoice received; payment not made

Club Events

	Income	Expenditure	Surplus	Subsidy
Monsal Trail Entries	£1,932.00	£1,743.00	£189.00	
Monsal Trail Coach	£520.00	£546.00		-£26.00
Malta Half Marathon	£681.00	£686.23		-£5.23
Yorkshire Coast 10k Coach	£422.00	£650.00		-£228.00
Tadcaster 10	£1,291.50	£1,260.00	£31.50	
Carsington Half	£920.00	£900.00	£20.00	
Dorothy Hyman Track Nights	£236.00	£270.00		-£34.00
Xmas Meal	£1,023.55	£1,177.66		-£154.11
			<hr/>	<hr/>
			£240.50	-£447.34

Charitable Fundraising

	Income	Expenditure	Raised	
Prince of Wales Hospice				
Awards Night Raffle	£726.00			
Pie & Peas Evening (2021)	£364.50			
Reindeer Run (2021)	£541.00			
Prince of Wales Hospice			£1,631.50	Paid
Reindeer Run 2022	£250.00		£250.00	Paid
Get Down with Reggie			£45.00	Paid
			<u>£1,926.50</u>	

Charitable Donations from Club Funds

	Amount	
Ken Bingley Memorial Bench	£200.00	Paid
Flowers	£264.99	Paid

Bank Balance 31 Dec 2022	£11,962.36
Retained funds	
2023 Subs	£1,615.45
Awards Evening 2023	£2,174.00
	£3,789.45

NET CLUB FUNDS £8,172.91

2023 Expenditure paid

Age Grading Medals	£698.53
Burntwood Court Deposit	£300.00
	<u>£1,110.04</u>

2023 Committed Charitable donations from Club Funds

Marathon Fundraising by Members

Ken Bingley Memorial 10k	
Surplus	£594.11
Club Funds	£5.89
	<u>£600</u>

Junior Section Joint Chair's Report

I'd like to thank all the coaches within 2022 for providing the support to the juniors, not only during training but while visiting events such as PECO. It has certainly been a year of change for the coaching staff. Pat Wood, who has been the backbone of the club has decided to re-locate to Huddersfield to enjoy her retirement with her family. That said, she is still working tirelessly for the club running the younger ones alongside Dave Hughes.

From a racing point of view, it's very difficult to get a full calendar of activity with limited events for Juniors and sometimes long distances needing to be travelled for short events. The PECO events always prove popular, with the hardy souls at the start of 2022 running in rain, wind and shine. The weather at the back end of 2022 also provided a similar experience. In February, Will Horobin ran within the Hopitts Hill Fell race and continued to attend the Lakeland trail events, finishing 2nd overall in the series. Other races which included the junior members:

- Bridlington Easter Dash 5 mile
- Darrington 5 mile
- York 5k Series

On the training front, Ruth Walker has completed her Coaches course and now is fully qualified to deliver sessions. Structure of the sessions for the older Juniors have generally followed the following cadence:

- Speed
- Endurance
- Strength and Conditioning

This has been received well by the Juniors, especially the head torch runs around Pontefract Park, where stomping in the mud and shouting as loud as possible in the tunnel have been a firm favourite.

In conjunction with the Seniors, we managed to put on the Priory 2.5k and 5k. With the 5k intended to be an event for the older juniors and also a gateway fun run for seniors who are just starting out or returning to running. It is expected that this will be run again in 2023.

One sad fact of running the juniors is they get older! This means we have lost several of the long serving senior juniors such as Will Horobin and Lucy Farrar to the next stage in their young adult life.

As we look to 2023, we have started to engage the resources of Mark Mills from Hard and Smart Coaching once a month to keep the older ones interested. Pat Wood and Ruth Walker are engaging in Funetics which is aimed at the younger age group.

Membership numbers are up on 2022, with an increase from 31 to 44 in 2022/2023.

Darren Horobin
Junior Section Joint Chair

Men's Captains Report

It's been another busy year with the club continuing to grow, so I'd like to say a massive thank you to the Committee, the run leaders who help with training every week, our members and the volunteers who allow us to hold our own races and events. There is so much work going on in the background and so many great ideas flying around, it's a great club to be part of. I feel we've got such a friendly supportive club, which has built a brilliant community, where everyone helps each other and there is always something exciting going on.

We've had some brilliant achievements throughout 2022, as we saw at the Awards night a couple of weeks ago. I'd like to say a massive congratulations to all the winners at the on the night, especially Stewart on the Ken Bingley shield, which was voted for by the members for his outstanding contribution to the club and shows the high regard in which he's held. The fact we had 23 different members nominated for recognition shows, once again, the supportive and friendly club we are part of.

After the first 2 years of my captaincy were both disrupted, we actually had a full race calendar this year and we made the most of it with our members racing a total of 14,118 miles which is the equivalent of running from Ackworth to Santiago in Chile AND BACK AGAIN! No idea what the total mileage would be including training miles!

I'd like to mention the male members who raced the most miles last year:

- | | |
|--------------------|-----|
| 1. Simon Bennett | 522 |
| 2. Joe Worthington | 448 |
| 3. Jurie Swanepoel | 378 |
| 4. Chris Crowther | 329 |
| 5. Sam Lockett | 312 |

Looking back at the year there have been some amazing achievements from our members with over 500 PB's across the club, again with the Ladies side of the club slightly ahead.

I'd also like to say a special well done to our men who got the most PB's over 2022:

- | | |
|--|----|
| 1. Rob Milner | 13 |
| 2. Adam Brown | 12 |
| 3. Mark Hull, Paul Lawrence and Mark Torr all with | 9 |

A couple of members got a brand new PB at every distance, David Sidwell and Ryan Smith, plus Chris Crowther who got one for every distance, but didn't run a marathon this year.

I've no idea if you remember last year's report, but I decided to stay on for another year, and said I would stay until a man broke a club record.....Obviously you were keen to get rid of me as we had 8 men's records broken. I'd like to say a massive well done to:

- Chris Strutt at Manchester Marathon
- Trevor Nichol at Darrington 5m
- Brian Dodd, who set a new 5k record for his age category not once but three times!
- Jim Needham, who managed to break 3 different club records - Marathon (Yorkshire Marathon), 10k and 5km

Throughout the year we've had some great days / events with trips to the Monsal Half Marathon, Yorkshire Coast 10k and brilliant turn outs for our parkrun GP events. We tried a few track nights at the end of last year which seemed to go well, and we hope to do more this year. It was great to be involved again with the Barnsley Boundary and Leeds Country Way team events. We also got to see the return of the Nostell Priory 10k and held a very successful and emotional Ken Bingley Memorial 10k at Frickley, along with hosting the Yorkshire Vets race and I look forward to these races continue to grow.

I'd also like to highlight some other great achievements from last year with members taking on some big challenges:

- Simon Bennett running the Western States 100 mile race in USA
- Simon Bennett and David Hughes completing the Hardmoors 80 in November (not convinced doing that in Winter was a great idea). No wonder Simon topped the list for raced miles!
- David Hughes and Darren Horobin completing the Spine Summer Sprint, which is 49 miles long

After completing an extra year in the job I am stepping down as Men's Captain and will be supporting our new Men's Captain David Hughes and staying on the committee as Vice-Captain and look forward to contributing to the club and supporting Dave and Nicola in their roles.

I'd like to say a massive thank you to all the members and the committee for their support over the last 3 years and it's been a real privilege to represent the club and hold this position. I don't think I knew quite what I'd signed up to at the time and I only realised the impact the role has with something I did when I was bored during Lockdown and came up with the Captain's Challenges to keep us running on the Saturday mornings of lockdown. I was amazed by the number of people taking part and getting excited by the silly ideas. Finally, I've loved seeing people progress; smashing their PB's, gaining confidence in their running, taking on new challenges, making new friends and just experiencing the great community we have around the club.

Joe Worthington
Men's Captain

Ladies Captains Report

In February 2022, at the Annual General Meeting, I was appointed Ladies Captain to work alongside Joe Worthington – Men's Captain. This was a new role for me and the beginning of my journey on the committee team. I was a little nervous and anxious, worried I wouldn't live up to the expectations of my fellow members, but I was soon put at ease with lots of support from everyone. Joe was always on hand whenever I needed a prompt as to what I should be doing (thanks Joe).

So after approximately 2 years of disrupted racing due to Covid, 2022 looked promising for a full year of being back to normal racing. As I write this, I can conclude that yes, it has been a great year! Lots of records have been broken and us ladies rule the roost when it comes to smashing out those PB's. Not to say the men don't work hard, because they do, just that ladies are generally better at everything! (Ha,ha!) The ladies do outnumber the males, 165 racing females to 135 racing males though, so we'll let them off.

We kicked off the year with the Dewsbury 10k, a popular GP race due to it being a fast PB race. Over 90 runners on what was a tough windy day. In the same month, February, around 25 members competed in the last race of the PECO series. Charlie Lines won his age category for the season and Sarah Hunter retained her ladies title (1st of 490). Denise Clark came 3rd in her age category and the Men's Vets were 3rd in League 1.

Over the coming months, lots of members raced our GP races, took part in the Handicaps and did their own marathons, ultra's etc. Special mention to Tammy Gaines doing the Hardmoors 50 and Elly Roberts 50 mile ultra through Punk Panthers and the 3 peaks race. It felt so good to be able to race freely and travel to another club (Spring Handicap hosted by Goole) once again after having lots of restrictions previously.

October saw the return of the London Marathon where Sarah Hunter raced her heart out for a shiny new PB and a club record and we hosted the Yorkshire Vets Cross Country.

Now for some stats. First of all, we had 31 new club records in 2022, 23 of them being from the ladies. Sarah Hunter clocked up the most with a whopping 8, followed closely by Gail Tombs with 7. Sue Francis gained 4 and Amanda McKinnell, Helen Morgan, Nicola Thomson and Rebecca Winter received 1 each. The total number of female PB's was 237 with Alice Copeland at the top with 12! A massive 31,564 race miles were recorded, 17,445 of those from the ladies. Lucy Vamplew ran the most, running 446 miles.

I've thoroughly enjoyed my first year as Ladies Captain. I've loved watching, supporting and racing with everyone at ARR and I'm looking forward to this coming year. I would like to thank each and every one of you lovely people for all the support and for just being you. I'm proud to be part of such an inclusive running club and wish you all the best for 2023! Thanks again.

Nicola Thomson
Ladies Captain

Appendix A – Subscriptions 2023

Subscriptions are subject to annual review.

Senior Section:

The amount of the annual subscriptions shall be:

1st January to 31st December 2023

- 1st claim Membership: **£30** including EA registration fee
- 2nd claim Membership: **£20***
- Concessionary Membership: **£20** including EA registration fee
(over 60 and with 10 years continuous membership)
- Social Membership: **£5** (no longer an active runner)
- Members aged 15 to 17 years: **£5** (plus £16 EA registration fee if required)

**2nd claim membership is only available to those whose 1st claim registration is with another EA affiliated club.*

Subscription renewals must be paid by 28th February 2022.

Junior Section:

The amount of the annual subscriptions shall be:

- All members aged 4 to 14 years £10 per year (**subscriptions due 1st May**)

Appendix B – Proposed Subscriptions 2024

Subscriptions are subject to annual review.

Senior Section:

The amount of the annual subscriptions shall be:

1st January to 31st December 2024

- 1st claim Membership: **£32** including EA registration fee
- 2nd claim Membership: **£22**
- Concessionary Membership: **£22** including EA registration fee
(over 60 and with 10 years continuous membership)
- Social Membership: **£6** (no longer an active runner)
- Members aged 15 to 17 years: **£6** (plus £16 EA registration fee if required)